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## **Education**

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- 2008-2010     **Shidler School of Business, University of Hawaii**     **Honolulu, HI**
- Candidate for Masters in Business Administration. Participating the China-International MBA program.
  - Micro-finance field study in Bangladesh with Thunderbird School of Global Management. Studies included exposures and interviews with borrowers, managers, and executives of Grameen Bank, ASA, and IDF.
- 2000 – 2001     **Brigham Young University**     **Provo, UT**
- Bachelors of Arts in History
  - Research about “Shoeless Joe” Jackson recommended for the BYU History Journal.
- 1998-2000     **Columbia Basin College - Running Start Program**     **Pasco, WA**
- Selected for this Washington State program allowing concurrent college coursework in conjunction with completion of high school.
- 1996-2000     **Hanford High School**     **Richland, WA**

## **Work Experience**

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- 10/2006 - 7/08     **Center for Bone & Joint Surgery of the Palm Beaches**     **Wellington, FL**  
*Business Analyst*
- Served in a trusted role, performing special projects for the executive office of this company with over 200 employees and \$24 million in yearly revenue.
  - Manage unique technology projects to control costs, including implementation of company-wide time clocks and developing an administrative plan to manage company printers.
  - Manage the company’s cell phone contracts with AT&T, including implementation, financial analysis, and contract management.
- 8/2006 – 10/2006     **Law Offices of Cameron, Davis & Gonzalez, P.A.**     **West Palm Beach, FL**  
**and**     *Legal intern and Staff Accountant*  
7/2004 – 7/2005
- Responsible for accounts receivable and payable, maintenance of client accounts and files, courier of legal documents, and preparation of correspondence.
  - Supported attorneys in court appearances, mediations, and depositions.
  - Performed legal research for active cases.
  - Legal practice areas included sports representation, real estate, civil, criminal defense, personal injury, and family.
- 4/2006-8/2006     **Advantage Sales & Marketing**     **Portland, OR**  
*Retail Merchandiser*
- Responsible for implementing schematics in grocery store chains throughout the metro area for multiple Fortune 500 companies and their products.

- 9/2005 – 2/2006**      **Quill Office Supplies**      **Portland, OR**  
*Sales Representative*
- Six months of direct sales experience working for Orcanus Enterprises, a business-to-business sales outsourcer for Quill office supplies and other Fortune 500 companies.
  - Participated in the manager's training program, reaching leadership level.
  - Responsible for teaching and training others in the program and interviewing future candidates.
- 5/2002-5/2004**      **Church of Jesus Christ of Latter-day Saints**      **Bangkok, Thailand**  
*Missionary, Teacher*
- Learned to speak fluent Thai. Gained a working knowledge of Laotian and the colloquial Isan language, a northeastern Thai dialect.
  - Organized and performed missionary work, service projects, and community activities in the Thonburi and Don Muang areas of Bangkok, and the rural cities of Roi-et and Phidsanulok.
  - Served as a District Leader of other missionaries for eleven months in the city of Phidsanulok and the Don Muang area of Bangkok.
  - Served as Second Counselor to the Branch President for six months in the Don Muang branch.
  - Trainer of new missionaries; responsible to teach them how to accomplish the missionary work and learn the Thai language.
  - Taught English as a second language to the native Thai.
- 1/2002 – 4/2002**      **Lockheed Martin**      **Richland, WA**  
*Technical Writer and Revision Control Administrator*
- Served in the information systems department at Lockheed Martin Corporation supporting Hanford Nuclear Reservation.
  - Maintained project and program file revision libraries to ensure disciplined software development.
  - Developed user manuals for systems at the Hanford Nuclear Reservation.

### **Volunteer and Community Work, Honors, and Activities**

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- 2008, 2009**      **Especially for Youth**
- Volunteer youth counselor and leader in Miami, Florida and Laie, Hawaii sessions of this large summer youth program.
- 2004 – Present**      **Church of Jesus Christ of Latter-day Saints**
- Service responsibilities include teaching Sunday School classes for teenagers and single adults, organizing regional social activities for single adults in southern Florida and Portland, OR and serving as a leader in an auxiliary program focused on serving the needs of members in the congregation.
- 6/1994-8/2008**      **Boy Scouts of America**
- Earned Eagle Scout in June 2000.
  - Scout leader for troupe of 14-18 year olds.
- 6/2006-8/2006**      **Portland Winter Hawks Hockey Club**  
*Summer Marketing Team Member*
- Mascot and team representative at local community events.
- 4/2004**      **PGA Honda Classic**
- Operated Shotlink locating device on 9<sup>th</sup> and 17<sup>th</sup> holes.

Member of USA Hockey, PADI Scuba. Hobbies include photography and music.